

In attendance: Father Jim, Father Sandy, Terrence Green, Anne Mavor, Beth Ford, Melody Wagstaff, Bill Schwartz, Kathi Bacchi, Danielle Sullivan, Chris Mehan, Olive Grant
Sharon Guinta *via* phone, during Operations Report

Opening Prayer by Father Sandy

Formation

- Vestry members shared a moment that brought them closer to God this Summer

Information

Minutes of June 5, 2018 Vestry Meeting at the Rectory

- received by email
- corrections were made to highlighted portions of minutes
- motion to approve minutes as amended
 - all in favor, no opposition

Sandie DeFilippis' Retirement

- 14 years at St. John's
- will stay as long as necessary to find replacement; last day TBD

Operations Report

- handout
- Camsan light bulbs
 - \$3,300 contract approved; Lester didn't know about it
 - Camsan given verbal approval
 - Father Jim: fixing chandeliers, told Dante, need lightbulbs in there, said OK, never occurred to us the cost of light bulbs
 - SG found wholesaler; \$14.98 per light bulb
 - Eagles Loft proposal needs to be looked at
 - Chris Mehan suggestion: process not followed – if reviewed we would have challenged the cost
 - SG made it clear to not go thru Dante, only Lester; told Dante they would give him names of wholesalers and it was thought Dante would follow up re that
 - Jane was instructed to pay the \$3,300 prior to any opportunity to research the price
 - Next steps: per Chris' suggestion, review issues with not following protocol, issue with pay, see if the convo will change Eagles loft estimate
- Camsan – Eagle's Loft
 - need for job bc of danger of height to change light fixtures
 - approx. \$4,476.75
 - Lester's explanation for need in handout

- Question: how was this done in the past?
 - answer: this is the first time the light bulbs have needed to be replaced
- Question: why do we have to do this now, when only one set needs to be replaced?
 - answer: because we would have to hire someone every time a set is out
- Consensus: hold off on project until January
- Suggestion: discussion re looking into getting LED lights with a dimmer for Eagle's loft
- Camsan – Additional Beams
 - Question: why coming back after spending a lot of money; why not figured out
 - discussion: wo can come in to take a look to see if there is a need for these beams
 - SG: Lester thought 2 was sufficient, now 3

Update on Finance Committee

- discussion re preliminary sub-committee to Finance Committee
 - currently led by Aldrich, Melody and Chris
 - need for someone to chair committee
 - potential chairs: Franklin, Bert, Jean
- question if any by-laws were written re sub-committees by the finance committee,
 - Father Jim to circulate goal/objective from pathways
- Goals of subcommittee:
 - form committee; develop a timeframe for how and when committee should meet; appoint a chairman of committee; list different elements that need to be addressed
- discussion re Vestry's role and responsibilities re church finances and how that relates to the duties of the Finance Committee

Treasurer Update

- updated spreadsheet sent via email
- Quarterly Update meeting with Church that was to be scheduled in April did not happen
- issues re Hemsely House (piping, everything is falling apart)
 - need for discussion with Ron Bacchi
 - issues with budget
- Increased expenses when Dante was out and Claudio was hired
- Supplies back in line
- Computer cost issue
 - need to talk to Sandie about it; service agreement possibly not included in budget
- music budget a bit high, possibly because Easter was early this year

Discussion

Request from Ron Bacchi to fix a valley on the roof due to a recently discovered leak that only occurs during a very heavy rainstorm. Proposed repair of \$4,100 for the upper valley

- approved in Information (see above)

Replacement of Sexton's tools damaged in flooding this winter when the pipes burst

- replacement cost of \$2,094.85 – documentation provided from Sandie
- discussion re need for an itemized list for insurance company
 - Father Jim says he has it; Sandie had got it on Thurs. from insurance company
- Vestry expressed need to see list of tools
- Discussed issue re use of tools as residence/personal tools vs. St. John's tools
- Discussion re need for better storage
 - tools were not located in an irresponsible place at time of damage
- Discussion re renters insurance
 - to ask Dante to obtain renters insurance
- Father Jim to send out list of tools via email and to ask for Vestry approval via email
- Father Jim to suggest tools to be stored in utilities room

Decision

Approval of revised Contracting and Procurement Policy

- tabled for next meeting

Follow up to Vestry discussion in April

- Peter Stroili advises that we approve Advisra proposal for Ground Lease Renewal Preliminary Analysis which will give the parish a baseline in 2027 to determine a new 10-year ground rent agreement
- in essence, gives us a placeholder, not a full appraisal
- 10 years from now hopefully value of building will go up in value
- Motion to approve Advisra bid for \$2,500
 - moved, seconded; all in favor

Other Parish Business and Concerns

- discussion with Sharon re approach to sick/absent parishioners
- next meeting at Father Jim's house
- Kathi stated she and Anne received the AD
 - discussed having a mini training/orientation on machine
- Fr. Sandy raised issue re need for land line phone(s) in Church for Usher's use in case of emergencies
 - cell phone calls to 911 cannot always locate the caller's exact location; a land line would eliminate that problem

Closing Prayers

